



The Town of Leesburg

DEPARTMENT OF PLANNING, ZONING AND DEVELOPMENT

PRELIMINARY SUBDIVISION PLAT CHECKLIST		LMIS #
Project Name		Submission #
Reviewed By	Reviewer Phone #	Reviewer E-mail Address
Plan Dated	Plan Received	Plan Review Completed
PIN #		

Reference	Description	OK	No	Not Applicable	Comments
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Subdivision and Land Development Regulations

Application Filing Information

13-56.a.	Completed land development application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-56.b.	Plan; 5 copies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-56.c.	Fee(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-56.d.	Street name requests (no duplicates)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3.1.7 (ZO)	Delinquent taxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-57.b	Referrals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

General Information

13-62.b.1.a.	Proposed development name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.1.b.	Proposed use(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.1.c.	Owner of record; name and address Developer; name and address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.1.d.	Professional preparing the plan; name, address, signature and registration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.1.e.	Deed reference, tax map and parcel number, PIN number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Reference	Description	OK	No	Not Applicable	Comments
13-62.b.1.f.	Date plan was drawn and date of any revision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.1.g.	Vicinity map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.1.h.	Existing zoning, including any associated proffers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Proffer or special exception compliance letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.1.i.	Adjoining property owners, names and addresses (including proof of certified mail notification)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.1.j.	Proof of any approved special exceptions, variances or waivers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.1.k.	Note stating, "Preliminary plat approval is valid for 3 years. Applicant will not be notified of expiration."	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.1.l	Identify variation requests with note on the plat.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Project Tabulations

13-62.b.2.a.	Gross acreage; nearest 1/10 acre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.b.	# of lots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.c.	Minimum lot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.d.	Average lot size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.e.	Minimum lot width	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.f.	Area in lots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.g.	Area in common open space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.2.h.	Common open space % of subdivision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Existing Site Conditions

13-62.b.3.a.	Survey map of property certified by VA Certified Land Surveyor (if different than boundary survey)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.b.	Existing topography; maximum 2' contours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.c.	Existing ROW; location and full width within 200' of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.d.	Existing roadways; location and full width within 200' of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.e.	Easements; boundaries, purposes and widths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
13-62.b.3.f.	Existing driveways and access points; location and dimensions on and within 200' of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.g.	FEMA 100-year floodplain; location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.h.	Existing overland watercourses and drainage structures on or within 100 feet of the development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.i.	Adjoining property; names of owners of record	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.j.	Adjoining property; existing uses and zoning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.k.	Existing tree cover; identification of areas (individually identify trees with 18 inch DBH or >)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.l.	Existing slopes; identification of all slopes $\geq 15\%$ and slopes $\geq 25\%$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.m	Location of existing buildings & parking areas within site, & approximate location of neighboring buildings & parking areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.n	Archeological, natural & historical features & landmarks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.3.o	Location & description of USGS monuments or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Graphic Requirements

13-62.b.4.a.	Plan sheets; clearly and legibly drawn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.a.	Plan sheets; scale no more than 100' to the 1"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.a.	Plan sheets; north arrow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.a.	Plan sheets; numbered and 24" by 36" in size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.a.	Plan sheets; clearly marked "Preliminary Plat"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.b.	Location R/W width & typical pavement sec. of all proposed streets, common driveways, & parking courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.b	Reserved street names (no duplicates)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.b	Future street layout of remaining sections to ensure orientation & size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
13-62.b.4.c.	Lot & yard requirements, with approx. dimensions, lot areas, and lot #'s	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.d.	Layout for water, storm, & sanitary sewers including off-site improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.e	Connections to water, sewer, & storm drainage structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.f	Layout of provisions for collection and discharging surface drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.g	Preliminary plan for E & S control measures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.h	Phasing plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.i.	Soil overlay map (scale 1" = 200') with narrative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.j.	Drainage improvements; proposed in the Town's SWM Master Plan within a 100 feet of the development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.k.	Existing and proposed public open spaces; location and size within and adjacent to the development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.l.	Proposed parcels of land and easements to be dedicated for public use; location and size and conditions of each	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.m.	Proposed buffer yard type and location, if applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.n	Approx. depths of cut & fill for significant changes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.o	Existing and proposed limits of 100-year floodplain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.p	Locate tree protection & preservation areas including methods for preservation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.q	Design of facilities within open space including # of parking spaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.r	Proposed fire hydrant & distance to nearest existing hydrant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.s	Town approval block	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-62.b.4.t	Airport noise limits (Idn)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
<u>Other Information</u>					
13-62.b.5.a.	Written approval by Health Director for well & septic if not served by Town water & sewer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.5.b.	Stakeout plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.5.c.	Soils report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.5.d.	Deed covenants that may affect the type/location of structures, uses, or access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.5.e.	Statement regarding intent to provide schools, parks, bike paths, or other public uses shown on the Town Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.5.f.	Traffic Study if application generates 500 vehicles per day or more. Otherwise, info. on projected traffic.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-62.b.5.g.	8½ x 11 transparency of the plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Ordinance					

Zoning Districts

5, 6, & 7	_____; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5, 6, & 7	_____; standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5, 6, & 7	_____; additional standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.5	H-1; historic district permit for buildings, fences, walls, lampposts, light fixtures, signs, driveways, walkways, and paving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.7	H-1; brick sidewalk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.8	H-1; demolition permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.6.3	H-2; applies if any portion of building is within limits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.6.4	H-2; certificate of approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.7.2	A-1; applies if within areas shown on Airport Safety District Map and Airport Noise Overlay Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.7.5	A-1; height limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.7.6	A-1; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Reference	Description	OK	No	Not Applicable	Comments
7.7.7	A-1; nonconforming use identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.9	Airport noise overlay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.10	Disclosure statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.11	Airport noise overlay; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.8.2	NAC; if within 300' of Dulles Greenway, Bypass, Rt. 7, Rt. 15, & Battlefield Pkwy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.8.3	NAC; Standards per sec. 7-380 of the DCSM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Parking, Loading and Pedestrian Access</u>					
11.2.2 A.	Pedestrian system connection to street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.2 B.	Internal pedestrian system connections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.3 A.	Pedestrian system materials / min. 4' width	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.3 B.	Internal pedestrian system crossings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.3 C.	Pedestrian system parallel and adjacent to vehicular travel lanes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.4	Night pedestrian system lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.3	Required parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.2	Shared Parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.3	Payments In-lieu	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4	Modified Requirements for H-1 Overlay District	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 A.	Buildings within 500 feet of municipal parking facility within the H-1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 B.	Buildings more than 500 feet from municipal parking facility within the H-1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 C.	Building addition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 D.	Demolition and redevelopment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 E.	Development of vacant land	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 A.	Parking & loading : adequate circulation pattern	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 B.	Entrances and exits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 C.	Relationship of off-street parking and loading areas to public ROW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
11.6.1 D.	Pavement requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 E.	Curb & gutter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 F.	Sidewalks and pedestrian facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 G.	Delineation of parking and loading spaces; traffic control signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 H.	Lighting; restrict onto adjacent properties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 I.	Setbacks, screening and landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 J.	Emergency and public vehicle access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2	Angles of parking spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 A.	Standard parking spaces; dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 B.	HC parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 B.1	HC parking; required spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 B.2	HC parking; minimum space dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.a.	Minimum car-accessible HC space; adjacent access aisle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.b.	Minimum van-accessible HC space; adjacent access aisle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.c.	Common parking aisle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.d.	Vehicle overhang; access obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.e.	HC parking space; aisle slope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.f.	Minimum passenger loading zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.3.	HC signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2C.	Minimum travel aisle widths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.3A.1.	Standard loading spaces; dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.3A.2.	Semi-trailer loading spaces; dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.3A.3.	Location of off-street loading spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.4	Overflow parking facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.7	Parking and loading; maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8	Stacking spaces; dimensions and location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
11.8.1	# Stacking spaces; fast food restaurants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.2	# Stacking spaces; car washes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.3	# Stacking spaces; banks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.4	# Stacking spaces; other uses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.9	# Off-street loading spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.10.1	Alternative loading; H-1 district	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.10.2	Shared loading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.11	Sight distance; DCSM Sec. 7-371	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.12.1	Floor plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Landscaping, Screening, Open Space & Lighting</u>					
12.1.2	Applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2.4.D.	Conservation easements if desired by LDO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.3.2.A.	Tree preservation; retained to greatest extent possible.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4.1	Street tree applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4.3	Street trees; 1 per 40 feet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4.4	Street trees; within 15' of R/W – min. 30' spacing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.3.A.	Parking lots adjacent to public streets; 10' wide landscape area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.4.A.	5' landscaped area adjacent to adj. Properties next to parking lot	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.1.	Interior parking lot landscaping for lots with 16 or more spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.2	Interior islands: 145 sq.ft. for single-bay & 300 sq.ft. for double bay.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.A.	Interior parking lot landscaping; 5%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.B.	Interior parking lot landscaping; minimum 145 sq.ft.: min. width – 9 ft.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.1	Buffers and screening applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.A.	Buffer yards; can't be used for parking or storage.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.B.	Buffer yards; can be within setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.3 & 4	Determine buffer yard &	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
12.8.6.A.	screening requirement Screening; definition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.B.	Screening; plant varieties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.C.	Screening; number of plants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.D.	Screening; alternative screens and modifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.7	Screening of outdoor storage and loading areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.8.A.	Dumpster screening; design and other specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.8.B.	Dumpster screening; setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.8	Plant material specifications; sight distance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.10.2	Open space; minimum required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Design and Construction Standards Manual (DCSM)

Vegetation Preservation and Planting

8-110	Preservation and planting; purpose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-120	Preservation and planting; intent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-200	Preservation and planting; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.1.	Existing trees; retention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.2.A.	Existing trees; 18 inch DBH or > including size, species, spread of branches and spot elevation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.3.	Tree preservation; critical areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.4.	Tree preservation; roadway design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.5.	Tree preservation; limits of clearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.6.	Tree preservation; parking lot	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.7.	Tree preservation; tree replacement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.8.	Tree preservation; monarch trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-410	Tree preservation; general	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-420	Tree preservation; impact on root zone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
8-700.1	Planting and easement; coordination procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-700.2	Planting and easement; alternatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-700.3	Planting and easement; special approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Fire Protection Requirements</u>					
2-240	Fire hydrants; locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2-250	Fire lanes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Solid Waste Disposal</u>					
4-310	Solid waste; storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4-320	Solid waste; collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4-330	Solid waste; disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4-340	Solid waste; screening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Floodplain Policy and Guidelines</u>					
5-410	Floodplain; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5-420	Floodplain; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5-430	Floodplain studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5-440	Floodplain; existing construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Street Functional Classification</u>					
7-210	Street; general	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7-220	Street classifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Street Design Requirements</u>					
7-363	Pipestem driveways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7-364	Common driveways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7-370	Parking courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7-380	Noise abatement facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Parking Geometrics</u>					
7-520	Geometrics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7-530	Loading zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
<u>Street Lighting For Security Purposes</u>					
7-640	Street security lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-660	Development plan; lighting information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-670	On-site lighting; parking security or advertising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Sidewalks and Trails</u>					
7-710	Sidewalks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-720	Trails	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Recreational Equipment and Criteria</u> (Appendix C)					
	Tot lots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Ball fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Tennis courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Basketball/multi-use courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Soccer fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Standard Forms of Legal Agreement</u> (Appendix E)					
	Easement packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Comments